



# Program Details



Green Industries SA's Business Sustainability Program (BSP) offers support for South Australian businesses and organisations to improve resource efficiency (including materials, energy, and water efficiency), waste management, and lean production practices as a way to reduce operating costs, boost productivity, and improve environmental performance.

There are three separate support programs available under the GISA Business Sustainability Program:

## REAP

Resource Efficiency and Productivity (**REAP**) grants provide up to \$10,000 in matched funding for South Australian businesses to complete a resource efficiency and productivity assessment, with an additional \$10,000 to kick-start implementation of selected recommendations from the assessment.

» For more information see [www.greenindustries.sa.gov.au/reap](http://www.greenindustries.sa.gov.au/reap)

## SWOP

The Solid Waste Opportunities Program (**SWOP**) provides both in-house support and grants of up to \$15,000 to identify and implement strategies that improve material efficiency and solid waste management for businesses, not-for-profit organisations, tertiary education centres, Local and State Government agencies.

» For more information see [www.greenindustries.sa.gov.au/swop](http://www.greenindustries.sa.gov.au/swop)

## LEAP

**LEAP** Grants are available for business groups, industry associations, and not-for-profit organisations to undertake projects that support SA industry to learn, build capacity, network, and collaborate to transition to a circular economy. Projects can focus on a range of topics including problematic waste streams, supply chain management, product stewardship, industrial symbiosis and others.

» For more information see [www.greenindustries.sa.gov.au/leap](http://www.greenindustries.sa.gov.au/leap)

# Funding Availability



The allocated budget for the Business Sustainability Program in 2018-19 is limited.

Applications will be accepted on an on-going basis. In the event that the BSP is oversubscribed, projects may be considered for funding in subsequent years at the discretion of GISA.

Previous applicants and recipients under the BSP prior to 2018-19, are eligible to apply. For previous grant recipients, consideration will be given to previously funded project activities undertaken, outcomes and actions progressed when assessing the merit of new funding applications.

Organisations that are eligible to apply for funding under multiple BSP support programs (REAP, SWOP & LEAP) may apply for multiple projects under the relevant programs. It will be at GISA's discretion as to whether a limit is to be set on the amount of funding approved per organisation. GISA may request a co-contribution [or increase in co-contribution if it is a mandatory requirement of the program] if applicants apply for more than one project over 2018-19.

**Submission of an application does not guarantee funding approval.** Funding may be offered to applications that meet all eligibility criteria and rate highly against the published evaluation criteria in the individual grant program guideline for which funding is being applied for. Successful applicants will be selected on merit at the absolute discretion of GISA.

# Conditions of Funding



## Eligibility

Successful applicants that enter into a grant agreement or fee for service agreement with GISA under the BSP Program, must ensure that it meets eligibility criteria of the funding program in which it is applying for - refer to relevant Guidelines available on the GISA website: <http://www.greenindustries.sa.gov.au/business-sustainability-funding>

### Additional eligibility requirements for all applicants include:

- Applicants must be solvent, and able to enter into a legally binding funding agreement with the SA Government
- Hold a current Australian Business Number
- Be registered for GST
- Comply with all State Government Laws
- Not-for-profit organisations must be registered with an appropriate Australian and/or State-based authority as a legal entity

## Insurance Requirements

### Successful applicants that enter into a joint project with Green Industries SA, under the BSP Program must have the following insurance:

- For **all** Grantees: hold, or will be able to obtain, Public Liability Insurance to the value of \$10 million [minimum] for the duration of the project.
- For LEAP Grantees: If the project is to be delivered by applicant, the funded organisation must maintain Professional indemnity valued at a minimum \$1 million per claim for the duration of the funded project. If third party service providers are involved in project delivery, the funded organisation is encourage to ensure the service provider[s] have the same level of insurance.
- For fee for service arrangements: suppliers are to hold, or be able to obtain, professional indemnity insurance valued at a minimum of \$1 million per claim for the duration of the funded project

# Conditions of Funding



## **Grant Funding or Service Agreements**

Further terms and conditions of funding that applicants must follow throughout the life of the project, will be set out in the grant agreement or fee for service agreement [whichever relevant] provided by GISA. The agreement will set out the payment schedules, project timeframe, project deliverables, reporting requirements, ownership of intellectual property developed through the project and other matters. GISA has absolute discretion in determining the funding mechanism that may be offered.

On notification of being a successful applicant for GISA funding, the applicant is not permitted to publicise their project without seeking approval from GISA, which has the ultimate discretion about publicity of successful applications.

## **Reporting**

All successful applicants that enter into an agreement must be willing to provide reports, information, data, including financial information as required by GISA. Specific reporting requirements will be set out in the agreement.

## **Case Study Development**

All successful applicants must be prepared to participate in case study development to assist GISA in encouraging organisations outside the BSP to undertake similar initiatives, or as an education resource.

All applicants that undergo a project with GISA, authorise the use of their logo to be placed on the Green Industries SA website and to be listed as Business Sustainability Program Participants.

# Application and Assessment Process



## Application Process



## Assessment Process

Following submission of an application for funding, confirmation of receipt will be provided within 10 working days via email. Applications will be assessed against the evaluation criteria outlined in the program Guidelines. During the assessment process, additional information may be requested to clarify aspects of the submission. Failure to provide the information requested may terminate the assessment of the application.

All applications will be treated as commercial-in-confidence. GISA reserves the right to include third party evaluations as part of the assessment process, including consultation with other government agencies.

The duration of the assessment process may vary depending on the nature of the project and GISA staff availability. As a guide, the duration between the submission of the application and supporting information and the approval of funding should take no longer than 4 weeks.

# Contact



For further information about the Business Sustainability Program, please contact:

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